

TOHS Band Boosters CASH RECONCILIATION FORM

Event _____ Date of Event _____

Date Submitted to Financial Secretary _____

Chairperson _____

Verified by: 1) _____ 2) _____

Coins:

.01 _____

.05 _____

.10 _____

.25 _____

Total Coins \$ _____

Bills:

\$1.00 _____

\$5.00 _____

\$10.00 _____

\$20.00 _____

Total Bills \$ _____

Attach a worksheet or adding machine tape listing all the checks and the total.

\$ _____ # of checks included _____

Total Checks \$ _____

Grand Total (coins, bills, checks) \$ _____

For Financial Secretary's Use Only

Verified by: _____ Date _____

Date Deposited _____ (Attach copy of deposit slip and bank receipt)